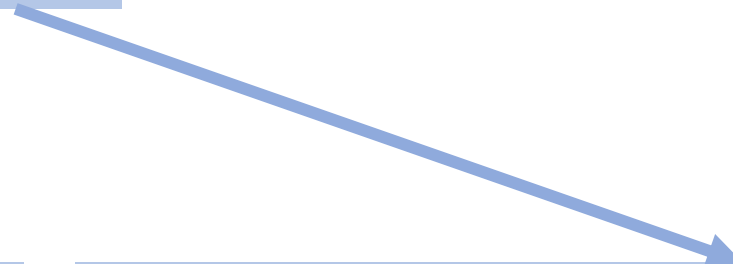
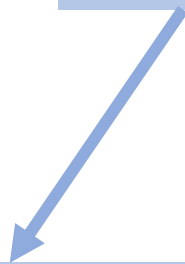




# What is Management?

= controlling resources, processes etc. to achieve an objective  
as **effective** and **efficient** as possible



= WHAT shall we do?  
= choose the optimal measures  
(„doing the right“)

= HOW shall we do it?  
= find the optimal cost-benefit relationship  
(„doing right“)



# What is Management?

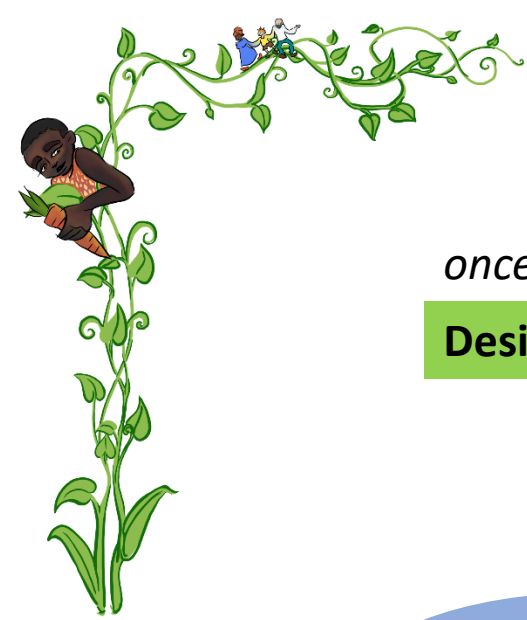
= controlling resources, processes etc. to achieve an objective as effective and efficient as possible

## **Schoolgarden – objectives of management:**

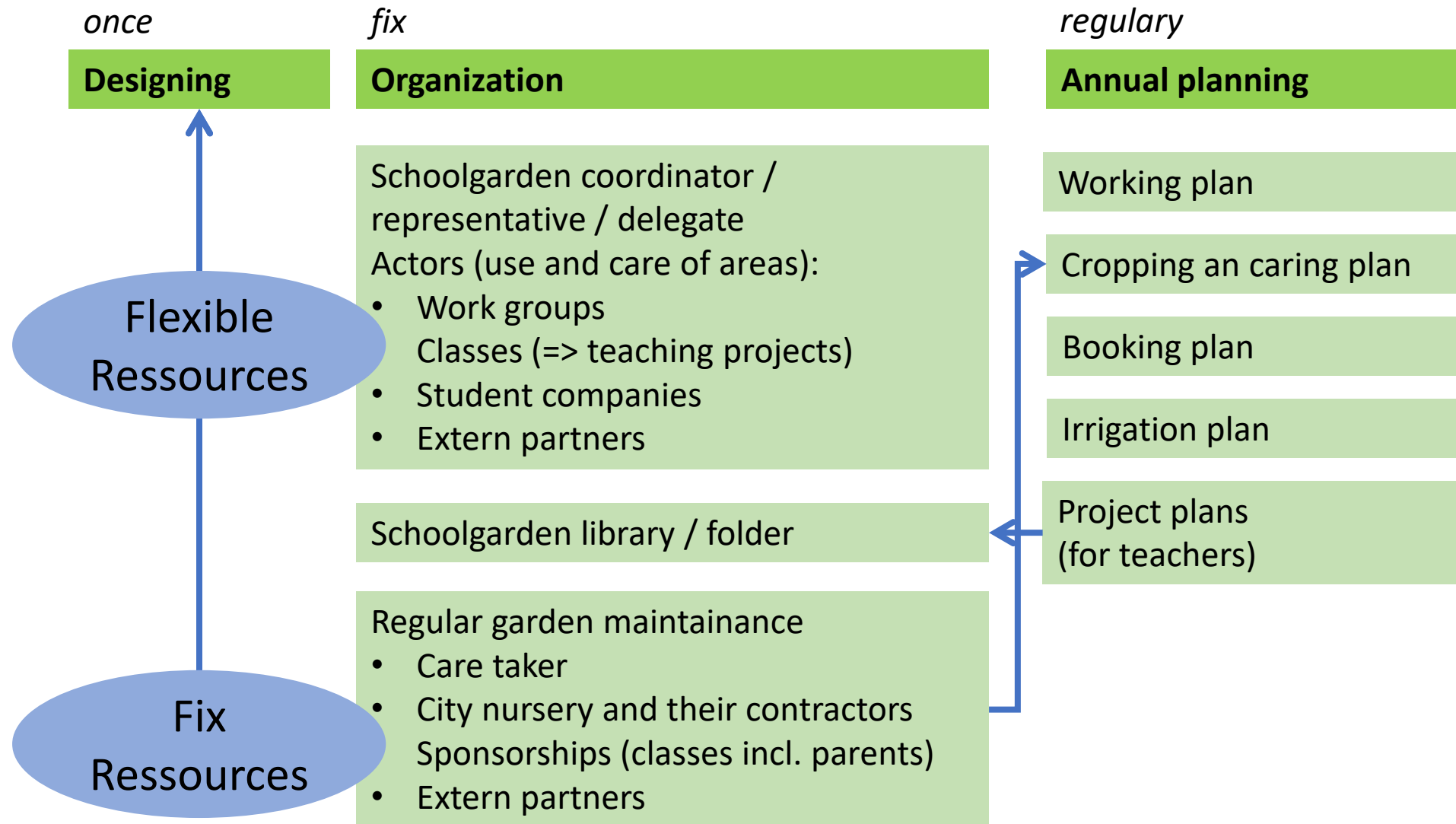
- Long term use of the outside area of the school with a minimum of effort and a maximum of pedagogic profit
- Maximum independence from single persons in schoolgarden work by structural anchoring of schoolgardening in every day school life

## **Schoolgarden – objects of management:**

- New or Re-Planning of a schoolgarden / outside area
- Resources and equipment (spatial, physical, personnel)
- Organization (intern, extern)



# Schoolgarden management - Overview





# Planning and designing schoolgardens

visions

flower garden



wildlife garden



resort garden



kitchen garden





# Planning and designing schoolgardens



motivations

Climate  
education =>  
regional food

How do  
potatoes, carrots  
etc. grow?

Become  
familiar with  
native wildlife

Nature contact

Practical  
wildlife  
conservation

Healthy &  
moving learning  
environment

Assume  
responsibility

Holistic learning  
(Head-Heart-Hands)

Job preparation

Therapeutical  
gardening

# Planning and designing schoolgardens



## situations

Our booster club has donated four raised beds for the school. Where can we install them? What can we cultivate?

Our outside area is very small and entirely sealed. Yet, I would like to garden, but I don't know where and how.

Our schoolgarden is completely overgrown, it hasn't been cared for since years. Now we are a small, but very engaged team, and we like to attempt a reset.

We have a large outside area with a lot of options. Our staff has decided to set up a schoolgarden.

An allotment garden association in our neighbourhood has provided us a garden plot. They also offer to advise us and irrigate the garden during summer break.



# Planning and designing schoolgardens

## Check lists

**BILDUNGSSERVER**  
Bildung für nachhaltige Entwicklung RLP

**BNE IN SCHULE**

**THEMENFELDER DER BNE**

**ANGEBOTE FÜR SCHULE**

**SCHULISCHE NETZWERKE**

- BNE-Schulen
- UNESCO-Projektschulen
- Fairtrade-Schools
- Schulgartennetzwerk
- Übersicht
- Aktuelles
- Infoportal Schulgarten
  - Schulgartenplanung
  - Unterricht im Schulgarten
  - Schulgartenmanagement
- Unterrichtsmaterial



Bildungsserver > Nachhaltigkeit > Schulische Netzwerke > Schulgartennetzwerk > Infoportal Schulgarten > Schulgartenplanung

### Checklisten für die Schulgartenplanung

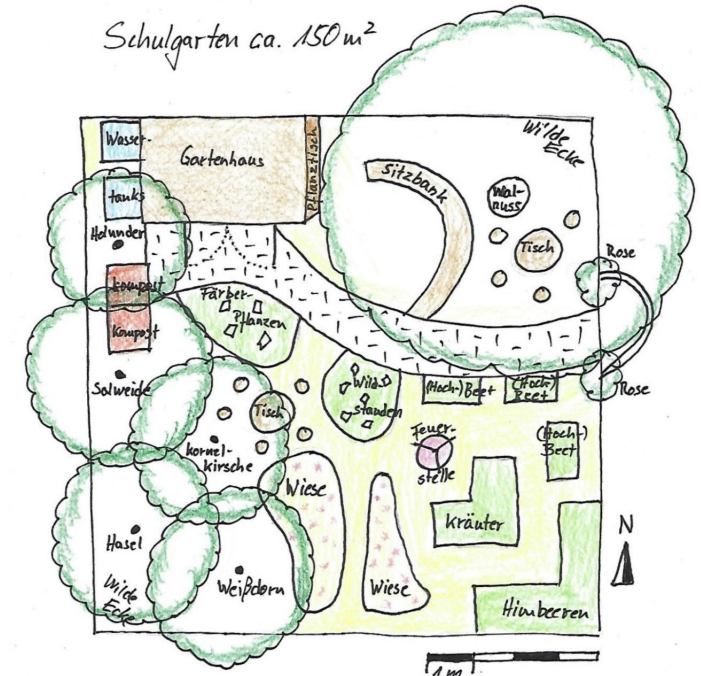
Die Neuplanung eines Schulgartens ist eine spannende Aufgabe, die am meisten Spaß macht, wenn Sie in einem motivierten Team von Lehrkräften, Schülerinnen und Schülern, Eltern und anderen Interessierten daran arbeiten. Eine Planungsgruppe sollte aus mindestens drei, höchstens aber zehn Leuten bestehen: So kann man die Aufgaben auf mehrere Schultern verteilen, verzettelt sich aber nicht in langwierigen Diskussionen, sondern bleibt entscheidungsfähig.

Überlegen Sie sich, ob Sie Teilaufgaben der Planung in den Unterricht mit einbeziehen (z. B. Vermessungsarbeiten in Mathematik, Bau von Hochbeeten in der Arbeitslehre oder im Werkunterricht, Zusammenstellung von Pflanzlisten für naturnahe Staudenbeete im Biologieunterricht). Der Schulgarten sollte von

### Förderprogramm des MUEEF

Das Umweltministerium fördert den Bau von Schulgärten. Hier finden Sie die Förderkriterien mit den zugehörigen Anlagen.

Crowdfunding für den Schulgarten



1. Principles
2. Usage
3. Site
4. Infrastructure
5. Elements
6. Beds

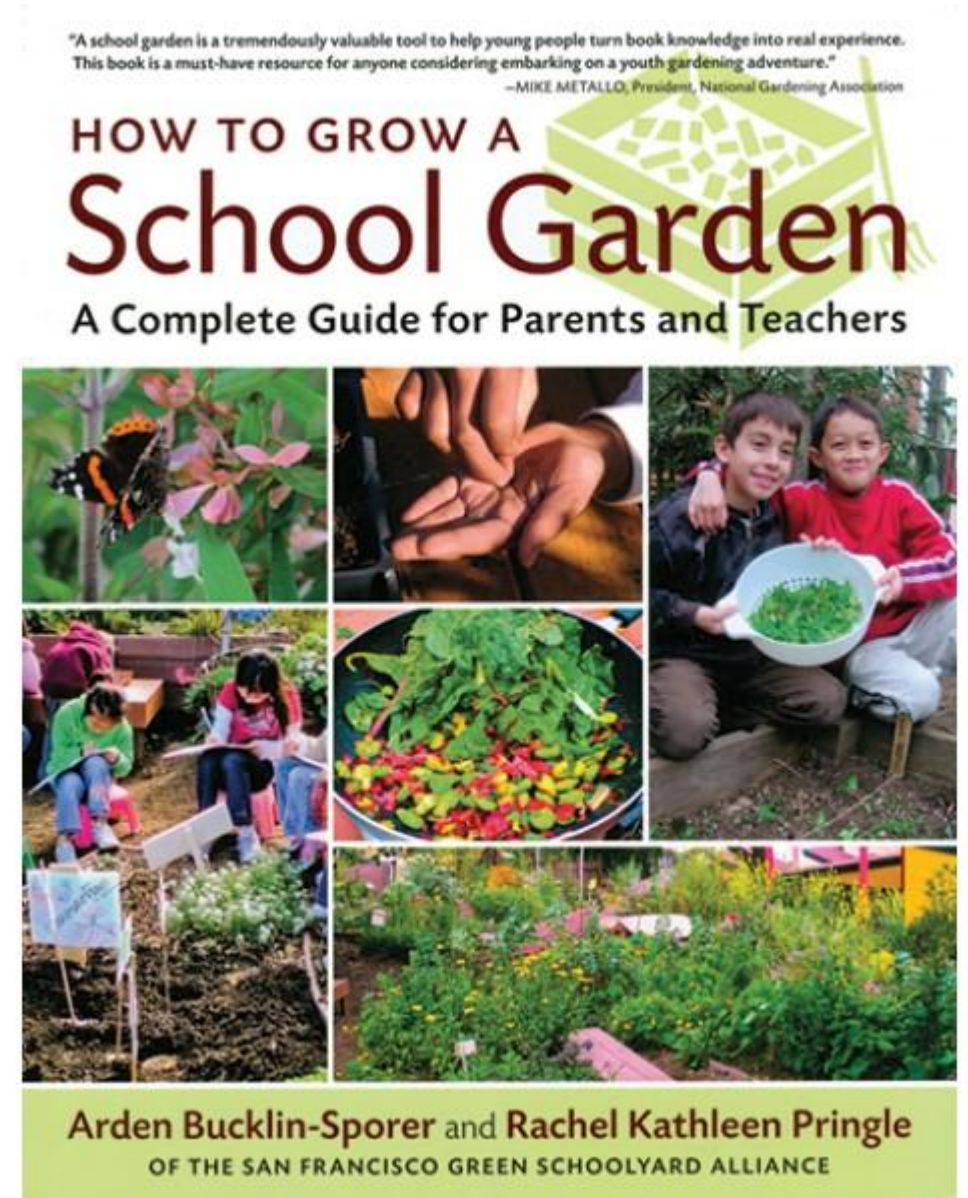
<https://nachhaltigkeit.bildung-rp.de/schulische-netzwerke/schulgartennetzwerk/infoportal-schulgarten/schulgartenplanung.html>

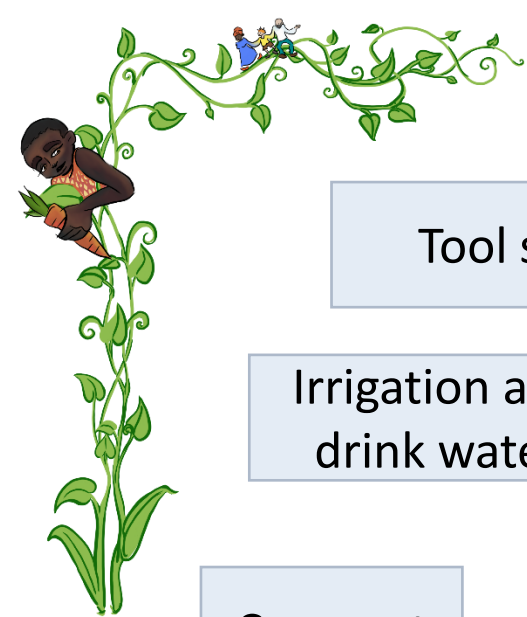


# Planning and designing schoolgardens

## Principles

- Participation
- Flexibility
  - not too stable constructions
  - easy to deconstruct
- Spatial differentiation in functional spaces (activity, retreat, garden work, observe & discover, experiment, construct, play, communication etc.)
- Barrier-free design





Schulgarten ca. 150m<sup>2</sup>

Tool shed

Irrigation and  
drink water

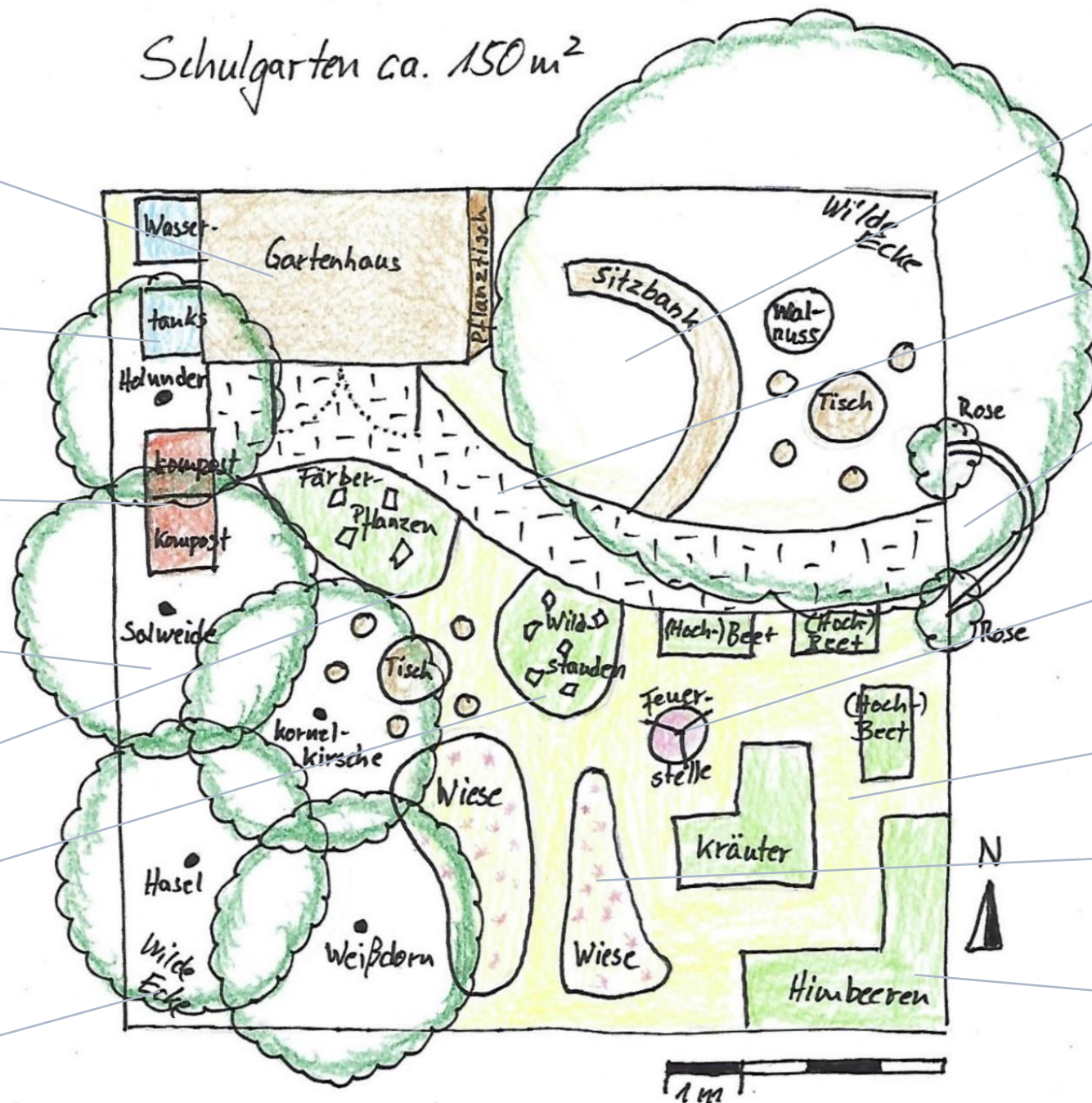
Compost

Hedge of  
native shrubs

Seats and deposits

Beds

Wild corners



Outdoor  
classroom

Pathways  
and squares

Entries and  
fences

Fireplace

Lawn

Meadow

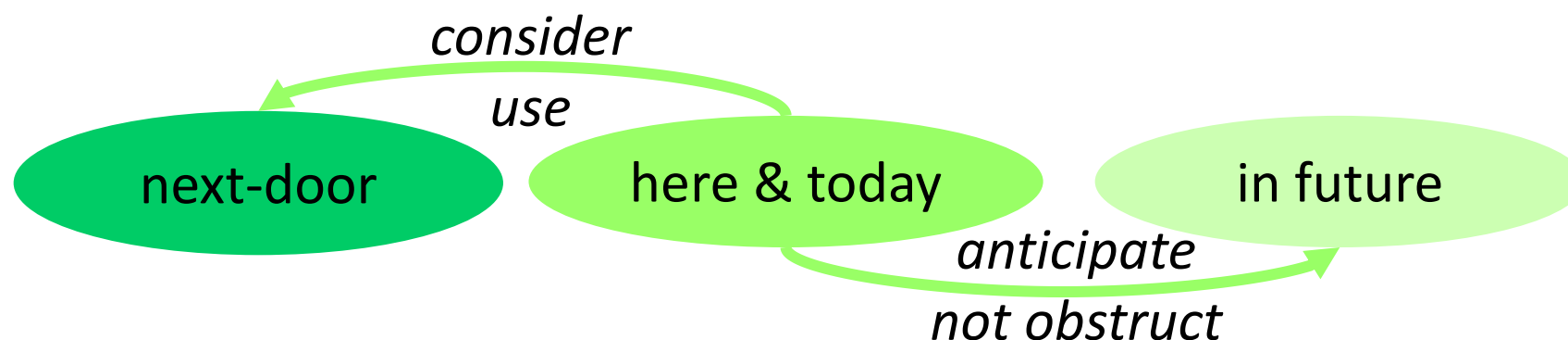
Fruit trees &  
berry bushes





# Golden Rule of schoogarden planning

**Ressources** (What do we have?) **& Needs** (What do we want?) \* ...



- \* Models
- \* Pedagogic incentives
- \* Know-How
- \* Area (= spatial ressourcen)
- \* **Time (= personel ressourcen)**

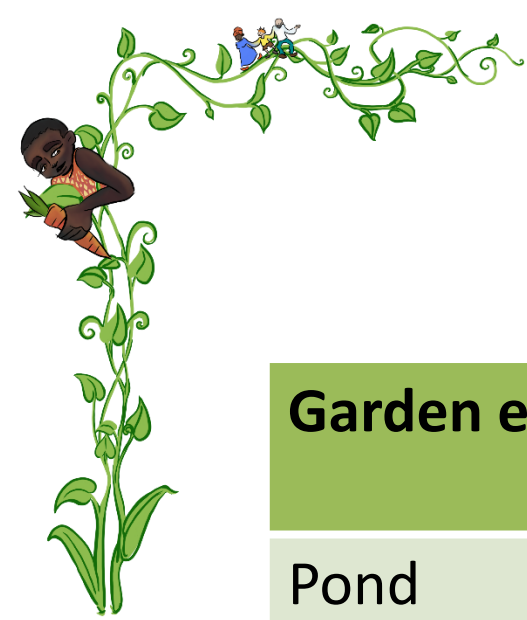
**Most frequent limiting factor!**

***targetted & aware of limits***



# Maintenance effort and Learning chances

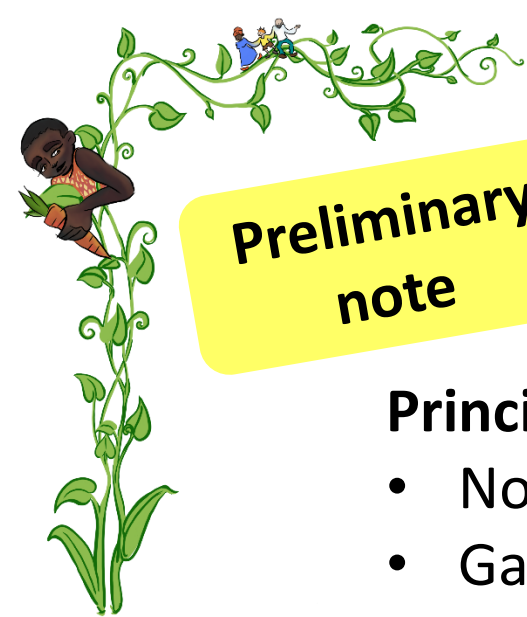
Garden element	Maintenance effort	Learning chances
Beds with annuals (vegetables, herbs, flowers)	very high	very high
Beds with perennials (herbs, flowers)	intermediate	very high
Berry bushes	intermediate	high
Fruit trees	low	high
Meadow	intermediate	very high
Hedge of native shrubs	very low	very high



# Maintenance effort and Learning chances

Garden element	Maintenance effort	Learning chances
Pond	high	very high
Dry biotopes (walls, stone heaps)	low	high
Wild corners	very low	very high
Compost	intermediate	very high
Lawn	intermediate	low
Pathways / squares	low-high	low
Technical facilities	intermediate-high	low-high





## Preliminary note

# Schoolgarden Management

## Who What When ...?

### Principle of Pedagogic Primacy

- No garden action without pedagogic background!
- Garden work is not a punishment!
- The schoolgarden is not a projection surface for private visions!

Pedagogic objectives	Garden work
Job preparation: <ul style="list-style-type: none"><li>• Get to know green jobs</li><li>• Self-responsible working</li></ul>	<ul style="list-style-type: none"><li>• Lawn mowing (trains endurance)</li><li>• Tillage / „farming“ (physically hard work)</li><li>• Cutting trees (work with dangerous tools)</li></ul>
Nutrition knowledge	Cultivation of vegetables
Science	Experiments, observation & documentation

# Important stakeholders

Education  
authority \*

Stakeholder	Ideal framework
caretaker	<ul style="list-style-type: none"><li>• technical / manual support (repairs, maintenance)</li><li>• mows the lawn (maybe)</li></ul>
School board	<ul style="list-style-type: none"><li>• supports schoolgardening proactively</li><li>• enables instead of complicating</li><li>• writes the schoolgarden support into the job description of the caretaker</li><li>• installs a risk assessment for the schoolgarden (in cooperation with the school management / the security officer of the school)</li></ul>
Parks & Gardens department	<ul style="list-style-type: none"><li>• cares for basic garden maintenance</li><li>• delivers bulk material (wood shavings, top soil, compost ...)</li><li>• reacts flexibly on changes in intensity of use</li><li>• cares for traffic safety</li></ul>

\* School district facilities / administration



# Maintenance agreement

Education  
authority

The education authority is responsible for:

- Technical maintenance
- Traffic safety
- Lawn mowing
- Weeding along the fences
- Cutting trees (except berry bushes)
- Delivery of bulk material (compost, mother soil, wood shavings)

**example**

The school community is responsible for:

- Care of the beds
- Care of the berry bushes
- Management of the compost
- Sweeping leaves



# Important stakeholders

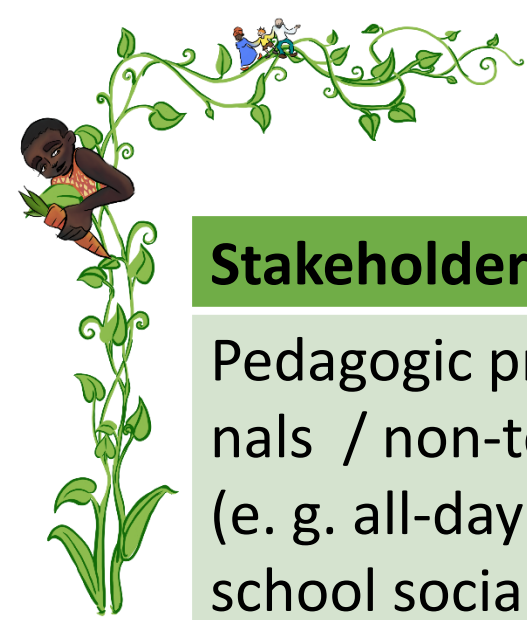
teachers

Stakeholder	Ideal framework
School management / principals	<ul style="list-style-type: none"><li>• strengthens the back of the schoolgardeners (e. g. towards the education authorities)</li><li>• advocates for discharging time for schoolgardeners</li><li>• advertises for participation within the staff</li><li>• releases schoolgardeners for trainings</li><li>• proposes staff meetings about schoolgardening</li><li>• cares for issues of safety and liability</li></ul>
Staff members (= the „other“ teachers)	<ul style="list-style-type: none"><li>• use the schoolgarden for their lessons</li><li>• provide schoolgardeners a sufficient amount of discharging time</li><li>• join working actions</li></ul>
Volunteers Trainees	<ul style="list-style-type: none"><li>• assist in schoolgarden lessons</li><li>• develop educational material</li></ul>

# Important stakeholders

*School community*

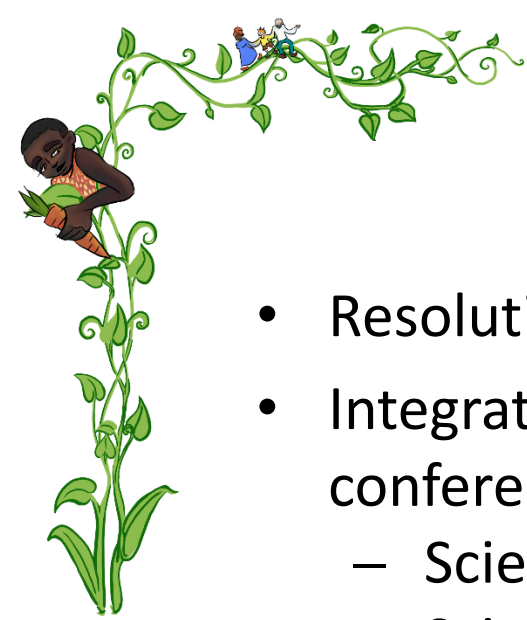
Stakeholder	Ideal framework
Pedagogic professionals / non-teachers (e. g. all-day schools, school social workers)	<ul style="list-style-type: none"><li>• care for basic garden maintenance with a schoolgarden team in the afternoon</li><li>• offer support to the teachers for curricular lessons and projects</li></ul>
Parents	<ul style="list-style-type: none"><li>• strengthen the back of the schoolgardeners</li><li>• equip their children for schoolgarden work (appropriate clothes etc.)</li><li>• join working actions</li><li>• care for the schoolgarden in the summer break</li></ul>
Booster club / Parents association	<ul style="list-style-type: none"><li>• provides a fix annual budget for the schoolgarden</li><li>• acts as project sponsor in funding requests</li></ul>
Extern partners / neighbourhood	<ul style="list-style-type: none"><li>• support with Know-How, assistance in lessons, summer break service etc.</li></ul>



# Most frequent organizational designs

Organizational design	Notes
Exclusively an extracurricular schoolgarden team in the afternoon	<ul style="list-style-type: none"> <li>Does the educational authority itself organize the caring in the afternoon or is it carried out by an extern organization?</li> <li>Problem: often missing link to curricular lessons</li> </ul>
Exclusive usage in lessons (only in primary schools)	<ul style="list-style-type: none"> <li>Important: concrete integration in curriculum</li> <li>Support is essential! (parents, externs)</li> </ul>
Curricular (lessons) & extracurricular (team)	<ul style="list-style-type: none"> <li>Ideal solution</li> <li>Team: management, basic garden care</li> <li>Lessons: single projects</li> <li>Important: good coordination (=&gt; management!)</li> </ul>
Gardens outside of the school ground	<ul style="list-style-type: none"> <li>Education authority is NOT responsible! Support is essential!</li> <li>Garden organizations: strong support, but often „Know-it-all-attitude“</li> </ul>

**Structural  
anchoring**



# Structural anchoring

- Resolution by staff conference & school management
- Integration of obligatory schoolgarden lessons in the working plans of the subject conferences – examples:
  - Science in primary school: basic nutrition knowledge by cultivating potatoes
  - Science in secondary school: climate protection by regional cultivation of vegetables
  - Biology in Secondary Schools: biodiversity in meadows / hedges
- **Schoolgarden library** with
  - Collection of educational material for these obligatory lessons
  - File with ideas for activities in further schoolgarden lessons
- Schoolgarden = annual agenda item in a staff meeting in January/February
- **Schoolgarden coordinator** with discharge time for this function





# Schoolgarden coordinator ! Management !

= controlling resources, processes etc. to achieve an objective  
as effective as possible      as efficient as possible

= WHAT shall we do?

= HOW shall we do it?



Management  
means:

- Motor
- Communication!!!
- Making out plans  
(booking plan, irrigation plan ...)
- Distribution of tasks
- Organization of participation
- ...

*And NOT:*

~~*I do all myself*~~

